



March 11, 2016, 13.00-14.00

Bissell Building, BL 307

140 St. George Street, Toronto, Ontario

Present: Dawn, Bertha, Christoph, Ivan

Regrets: NuRee, Yara, Katherine

[Agenda](#)

[Approved Minutes](#)

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Agenda

1. **New Business**

- 1.1 Meeting with Ivan - Intro to ITS
- 1.2 Outstanding Issues from Meetings with with Dean Duff and Glen Cummings
- 1.3 Remaining Business



Approved Minutes

NOTE: Meeting delayed, started at 13:30 until Ivan could join us by phone

1. New Business

- 1.1. Meeting with Ivan - Intro to ITS
 - i. Ivan Sestak provided an overview of the flexibility and range of support that ITS can provide to Faculties and Units. ITS operates on a cost recovery model; laptops & PCs covered, they don't (yet) have a pricing model for other devices
 - ii. Let us know that Michael Burns will be brought in by ITS to provide onsite support during the migration period. No firm deadline but ~6 months
 - Tech Fund Loan Equipment will be covered under this for the full 6 months
 - In the long run, the faculty needs to figure out a plan, which ITS will work with in regards to equipment maintenance
 - Workstations (e.g. Inforum, Labs) will be transitioned to remote support earlier, in May, once the term has ended

- 1.2. Outstanding Issues from Meetings with Dean Duff and Glen Cummings
 - i. [Document Responding to IT Restructuring 2016-01-13](#)
 - ii. [Recap of IT Restructuring Meeting 2016-02-05](#)
 - All equipment purchasing will remain the responsibility of the Faculty, advice and recommendations on technology will be possible from ITS
 - Ivan could potentially sit on Tech Fund as an IT advisor if that fits with our forward direction - He has worked for the iSchool for quite some time and is familiar with the iSchool community and Tech Fund

- 1.3. Remaining Business
 - i. Proceed with Laptop Purchase, liaise with Glenn and Michael Brown
 - Will be introduced by Ivan
 - Michael can help with set up and configurations
 - ii. Consider Faculty requests around equipment purchasing
 - Will likely not occur until later in the spring
 - iii. Begin to consider transition meeting timing in April

Next Meeting

Regularly Scheduled Meeting will occur on **Thursday March 24, 2016.**

